

Frederic Elementary School

A Lifetime of Learning Starts Here!

2024-25

Student/Parent/Guardian Handbook



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Principal: Megan Challoner
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www.fredericsd.org

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WELCOME

Welcome from the Principal,

Welcome to Frederic Elementary School where we strive for all of our students to Be Excellent. We know that with the efforts of the wonderful team of teachers and staff that we will be able to help your students find success this school year. It is a privilege to be a part of your students' journey through their learning and development. At Frederic Elementary, we believe that a strong foundation in literacy and mathematics, as well as social emotional learning are essential to help educate the whole child. Meeting the needs of individual students is our number one goal for our school. With an individualized approach to teaching your student, we will be able to fulfill this goal.

As I have said before and will continue to state, "Remember that you are the most important person in your student's life." While we at the school will do our absolute best to educate your child, we are not on this journey alone. When it comes to your student's development, you are the most important piece to the puzzle. It is our mission to foster relationships based upon strong communication between school and family to create a partnership in your student's education. This partnership has continued to grow and it is our goal that we will continue to build upon those foundational partnerships.

I feel truly honored to be able to lead the students of Frederic Elementary this upcoming school year. We want all students to have many opportunities for success. We look forward to a wonderful year growing as partners in your students' education.

Megan Challoner
Elementary Principal
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NON-DISCRIMINATION NOTIFICATION

The Frederic School District prohibits all forms of unlawful discrimination against students and other persons in all aspects of the District's programs and operations.

Accordingly, consistent with section 118.13 of the state statutes, no person shall unlawfully be discriminated against in any curricular, extracurricular, pupil service, recreational or other program or activity because of the person's sex, sexual orientation, race, national origin, ancestry, religion, creed, pregnancy, marital or parental status, or physical, any mental, emotional or learning disability, or any other legally-protected status or classification



FREDERIC
SCHOOL DISTRICT

DISTRICT VISION

BE EXCELLENT!

Our vision is to foster an educational environment where students, educators, and the community embrace a culture of excellence. We believe in empowering every individual to strive for their personal best, pursue their passions, and develop their full potential. Our collective commitment to excellence will prepare students to become lifelong learners, responsible citizens, and leaders of tomorrow.

DISTRICT MISSION

In our quest to “Be Excellent” in a rapidly changing global society, we will foster continuous academic excellence, citizenship, and personal development for all.

DISTRICT CORE VALUES

- Learning First: Prioritizing and committing to learning for all.
- Empowerment: Empowering all individuals to reach their full potential, pursue their passions, and take ownership of their learning and responsibilities.
- Continuous Improvement: Committing to ongoing growth, innovation, and advancement.
- Inclusivity: Creating a welcoming and inclusive environment that respects and celebrates the diversity of all students, staff, and community members.
- Collaboration: Fostering a culture of collaboration and teamwork among students, staff families, and the community to achieve shared goals.
- Critical Thinking: Developing critical thinking skills, problem-solving abilities, and the ability to analyze and evaluate information.
- Positive Character: Nurturing, developing and practicing positive character traits such as integrity, empathy, resilience, and ethical decision-making.
- Community Engagement: Encouraging active involvement and partnerships with families, community organizations, and local businesses enhance the educational experience.
- Global Citizenship: Supporting social responsibility, cultural awareness, and respect for different perspectives.

SCHOOL HANDBOOKS

Administration may periodically update the student handbook to reflect changes in policy, rules, formatting, and editing as necessary. The current handbooks are available on the District website and in the school office. [Frederic School District Board Policies](#)



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FREDERIC ELEMENTARY SCHOOL REPORT CARDS, GRADING, AND HOMEWORK

PHILOSOPHY

Each student is a unique individual. When considering the development of each student's learning path, grades, and assessments, attention will be given to all aspects of the student's development in order to promote the achievement of the student's full potential. Frederic Elementary School does not use a "one size fits all" approach, but rather a thoughtful, personalized approach for each student.

INSTRUCTIONAL SUPPORTS

All students have access to a variety of supports when appropriate. These include: 1. Response to Intervention (RTI), referred to as Target Time, which is a time when students receive support in targeted areas in order to help them grow to their fullest potential. 2. Differentiated instructional practices in each classroom. Teachers personalize learning for all students during instruction and re-teaching opportunities. For a more detailed look at our RTI plan, as the front office for details.

Students that have additional needs may also qualify through an Individualized Education Plan (IEP) or other plans such as a 504 plan. These plans help to take advantage of more support through specialized instruction, accommodation, and modification to their learning and other areas. Contact your student's teacher, school administration, or our Special Education Director if you feel your child needs additional support.

REPORTED AREAS FOR GRADES

Grades are reported in a *Standards Based Grading* format. This means that under each subject area, such as Mathematics, students will not receive a traditional 'Letter Grade' such as an A or a B. Rather, students receive a score indicating mastery of various state academic standards under that subject area. In Math, for example, there may be 8 standards during a reporting period and a student will receive a score indicating which are mastered, and which are not yet mastered. This format allows for greater personalized focus on specific standards a student needs growth in to attain mastery.

Behavior is not reported as a part of a student's grades; rather, in a separate area on the report card. Student behavior is not an indicator of academic learning. All students can demonstrate mastery of subjects, regardless of a struggle in a specific area of behavior.



EXPLANATION OF GRADING SCALE

Academic Performance Level for Elementary Grading	
NAME	SCORE
Mastery of standard	4
Approaching mastery of standard	3
Developing mastery of standard	2
Introductory understanding of standard	1
Grade has been modified	*
Not enough evidence	NEE
Not a concentrated focus at this time	X

SELECTION OF GRADING SCALE SCORE

Each score (1,2,3,4) is based on the student's performance on grade level common formative assessments and common summative assessments. These are short in-class quizzes, assignments, and unit tests/projects that are given during and after each unit of instruction. All teachers score these assessments the same within the same grade level, according to grade level developed rubrics and standards. Please see your student's teacher if you have questions in regards to the rubrics and how your student's level of mastery was computed for a particular assignment or standards. We also take teacher observation of student classwork into consideration. For example, if a student does not master their multiplication facts on their common summative assessment, yet later in the week through teacher re-teach of the standard, demonstrates to the teacher that they have learned the skill, the teacher will raise their score to show mastery of the standards. This practice aligns with our philosophy of having a personalized approach to each student's learning and reported mastery of skills.

REPORT CARD DISTRIBUTION

Report cards indicating student progress are distributed following the end of each trimester. These will be sent home in Tuesday folders or mailed home.

MAKEUP WORK, LATE WORK, CHEATING, PLAGIARISM

Students shall be expected to complete all work after absences, and to make up all work that is late for any reason. This work shall be graded at full credit towards reporting mastery of the



academic standard in which it is applied. If work is not completed at time of a reporting period, the grade will be listed as NEE-not enough evidence.

Any late work due to behavioral items, or any student caught cheating or plagiarizing, shall be reflected in the student's behavioral area on the report card only. Students caught cheating or plagiarizing will be required to complete the academic task again to determine mastery of the learning standard. School consequences and discipline may still apply.

PARENT-TEACHER COMMUNICATION

Explanations of student progress in all areas of school will be communicated regularly between the teacher and families. Completed student work will be sent home in the weekly Tuesday folder, along with notes or other teacher communication. Teachers make use of online and phone communication tools as well.

Parent-teacher conferences are strongly encouraged as a means of discussing and reviewing students' progress in learning and some areas of concern.

Our goal is to be certain that student grades on our report cards are not a surprise and that families and students have adequate time to address areas of concern and work with the teacher as a team to develop a plan to master areas in which a student needs more support.

HOMEWORK

Research has shown that traditional homework does not increase student achievement at the elementary age; rather, a childhood filled with books, stories and other literacy activities makes the most difference and is strongly encouraged at home. Additionally, strong family relationships, supportive environments, time spent playing with your student(s), and celebrating and supporting their achievements in and out of the classroom are vital for success..

1. Teachers encourage families to read 20 minutes daily with their student(s). Teachers may provide various resources for reading. These items are not required or graded.
2. The only graded homework sent home are those items which a student and family have sufficient explanation on what to accomplish, how to accomplish it, and which provide adequate time to complete the homework.
3. Families may request and teachers may suggest additional skill work and practice for individual students. Families may decline this work, or accept it if they are able to help and feel it may be beneficial. This work will be provided, and feedback given, but will not be graded.
4. Homework MAY be assigned due to absences, late work, missing work, cheating, or plagiarism if not enough time is available to complete or continue the work in the classroom.



FREDERIC ELEMENTARY SCHOOL BEHAVIORAL APPROACH

FREDERIC ELEMENTARY SCHOOL – PBIS (Positive Behavior Intervention Strategies) PILLARS

1. Students will be Excellent.
2. Students will be Kind.
3. Students will be Strong.
4. Students will be Well.

STUDENT BEHAVIOR APPROACH – BE EXCELLENT!

Our School has adopted a PBIS (Positive Behavior Intervention Strategies) model in terms of positive behavior reinforcement. It reinforces positive behaviors and sets expectations of how a student should behave in all areas of the school. Teaching students to be productive citizens is a focus each school year. Self-discipline is one of the ultimate goals of education. We expect all students to strive to gain knowledge of their individual abilities. It is also expected of all students that they allow their fellow classmates every opportunity to maximize their potential.

All students will be given many re-teaching opportunities until the desired behavior is learned while still engaging in a logical consequence for the behavior. Our expectations of students grow as a student's maturity evolves.

SOCIAL/EMOTIONAL SKILLS THAT ARE LEARNED

- A. Learning to Listen
- B. Focusing Attention
- C. Following Directions
- D. Identifying Feelings
- E. Showing Empathy
- F. Managing Feelings
- G. Problem Solving Skills

DISCIPLINE POLICIES AND PROCEDURES

The following behaviors will be reported to the office and result in a discussion with the principal, which could result in a call home to parents from the child and principal, and/or a reflection given by the supervisor/teacher. In severe or repeat cases, the student could also be sent home for the day or suspended.

- | | |
|--------------------------------|------------------------------|
| Bullying | Harassment |
| Physical violence | Vandalism |
| Insubordination | Possessing illegal substance |
| Throwing objects | Possessing dangerous objects |
| Use of profanity towards other | Safety violations |
| Sexual Harassment | |



WORKING LUNCH/REFLECTION

During the student’s lunch, breakfast period or other time during the day, in conjunction with the student's behavioral incident, students who need to reflect on their choices will review the incident with an adult.

CHARACTER STRONG CURRICULUM

In an effort to be proactive about positive behavior, all students Pk-5 have regular lessons from our Character Strong Curriculum which focuses on Social-Emotional and Academic Learning. Our lessons are co-taught by our school counselor and our classroom teachers.

BE EXCELLENT EXPECTATIONS MATRIX			
	Respect “Act in a way that shows care for how your actions may impact others.”	Responsibility “Answerable, accountable, reliable and dependable.”	Community “A group of people with a common characteristic or interest living together within a larger society.”
Classrooms	Demonstrate Self-Control Follow Each Classroom’s Expectations Demonstrate Integrity <ul style="list-style-type: none"> • Honesty • Doing what’s right 	Be Mindful of Your Time and the Time of Others Be Prepared for Each Class <ul style="list-style-type: none"> • Bring Materials Keep Learning Spaces Clean <ul style="list-style-type: none"> • Own Area • Materials 	Self-Awareness of your Actions and the People Around You Meaningful Connections and Learning Beyond the Classroom Demonstrate Kindness <ul style="list-style-type: none"> • To Students • To Staff
Hallways	Walk Keep Hands to Self Quiet Voice Speak Kindly <ul style="list-style-type: none"> • Differences • Being Positive Be Aware of Personal Space	Maintain the Cleanliness of the School <ul style="list-style-type: none"> • Your property • Other’s property • School’s property Be Mindful of Your Time and the Time of Others	Interact with Peers Demonstrate Kindness <ul style="list-style-type: none"> • To Students • To Staff • To Visitors Embrace Positivity
Cafeteria	Inside Voices Keep Hands on you own Food Good Manners Speak Kindly <ul style="list-style-type: none"> • Differences • Being Positive 	Clean Own Area Only Take What You Need	Interact with Peers Demonstrate Kindness <ul style="list-style-type: none"> • To Students • To Staff • To Visitors Embrace Positivity
Outside	Use Equipment Properly Wait Your Turn Speak Kindly	Line Up When the Bell Rings Return Equipment Pick Up Personal Belongings	Be Welcoming and Kind to Others Include Everyone Who



	<ul style="list-style-type: none"> • Differences • Being Positive 	Throw Trash Away	Wants to Play
Bathrooms	Give Privacy Wait Your Turn	Flush Wash Hands with Soap Turn Off Faucet Only Take What You Need Place Towels in Garbage	Use Facilities How They are Supposed to Be Used Clean up the Area
Bus	Listen to Bus Drivers Keep Hands and Feet to Self Use Quiet Voices Speak Kindly	Use Appropriate Entrance and Exit Wait at Designated Area Be Prepared Be on Time Stay Seated	Interact with Peers Demonstrate Kindness <ul style="list-style-type: none"> • To Students • To Staff • To Visitors Embrace Positivity

Our expectations grow as a student's maturity develops.

ATTENDANCE

The Board of Education emphasizes the importance of regular school attendance for student academic success and achievement. Consistent attendance is crucial for students to reach the goal of high school graduation. When students are not attending school regularly, their performance may suffer, leading to disinterest and falling behind. It is essential for both the home and the school to work together in promoting good habits of attendance among young people.

The success of students, both socially and academically, is influenced by their attendance. In accordance with Wisconsin state law, it is expected that students attend school every official school day unless there is a valid reason excused by the principal. Excused reasons are as follows.

1. Illness of the student.
2. Family emergency.
3. Pre-approved trips with parents or guardians.
4. Medical, dental, or necessary appointments not able to be scheduled outside of school hours.
5. Recognized religious services.
6. Necessary work at home for which arrangements have been made in advance.
7. Other reasons as deemed excusable by the principal.

Absence or Tardy. Our school requires that families notify the office of any student absences. This notification can be provided via email, phone call, PickUp Patrol, or a signed letter upon the student's return.

** A tardy is recorded if a student arrives AFTER 8:05am.

** An unexcused absence caller will go out to families AFTER 10:20 am.



** Attendance for students is recorded whenever they are absent from the school premises.
** If no communication is made an unexcused absence will be recorded.

Wisconsin Act 239 allows a student to be excused by the parent/guardian for *not more than 10 days* in the school year. Wisconsin State Statute 118.15 defines “habitually truant” as a student who is absent from school without an acceptable excuse for part or all of five or more days on which school is held during a school semester.

AFTER SCHOOL PLANS – We use an after school pick up system called PickUp Patrol. Pick Up Patrol reduces interruptions in our classrooms--while also providing parents with a convenient way to make changes to student’s dismissal plans. Most importantly, it helps us ensure that students arrive safely to their correct after-school destinations. Parents will receive a registration email from PickUp Patrol with a link to set up their account.

KIDS CLUB

*Kids Club is an option for parents before and after school. Parents will need to register with Roots and Branches Community Child Care for this service. The hours of operation are 6:00 a.m. to 6:00 p.m.

*Roots & Branches Care is also an option for parents who need daycare for their children. Please contact Roots and Branches at 715-327-4221 Ext 2157 for more information.

BREAKFAST/LUNCH

Breakfast and/or lunch are available: all meals meet USDA and DPI requirements. Families must prepay, as our food service program is a debit account system, not a credit system.

A deposit to your child’s account can be made at the beginning of the year or in either the elementary or high school office at any time or online within your Infinite Campus portal. When any account is in the negative low balance automated calls and emails will go out to families.

Prices per meal this year is:

PK-5 Breakfast	\$1.35
PK-5 Lunch	\$2.65
Adult Lunch	\$4.65
Extra Milk/Juice	\$.40 with bag lunch or extra milk with a meal

Breakfast starts at 7:45 and runs until - 8:05. Breakfast meals include a variety of breakfast menu options.

- Free breakfast and lunch: All families are asked to apply for free and reduced meals – free and reduced help families and help our school, and it is confidential.
- Food service information has been mailed to each district household. If you have questions or would like assistance in completing the lunch form please call, or stop by the elementary office.

BUS AND PARENT LOADING - UNLOADING AREAS

1. BUSES: Enter on Birch Street, south side of the school, and proceed along the sidewalk and exit on Lake Street. All students will enter and exit through the west entrance. For the safety of our students, all other doors will remain locked during school hours.



2. PARENTS: Parents can drop off students *no earlier than 7:45am*. Please enter from Birch Street and drop off students at the designated blue parent drop off sign on the southside of the building, on the sidewalk. Please do not park in the bus lane as we need that space available for buses. If you are needing to park, please park in the parking lot and then use the crosswalk. When you are exiting, drive through the parking lot, not the bus lane, onto Lake Street, being mindful of buses at all times.
3. The doors open at 3:15 in the afternoon. Parents picking up students at the end of the school day, need to meet their child on the west side by the front door. You are welcome to park in the parking lot and walk across on the crosswalk. Families are asked to wait for their students outside; this allows our staff to put closure to the day's activities and eliminates all the congestion by the student hallways. It also helps ensure your child's safety. Parent cooperation is appreciated.
4. With buses and traffic, we will not be allowing students to walk/run through the parking lot unattended. Keep in mind, this is for your child's safety. Parents need to meet their student/s on the sidewalk by the front door. Again this is for student safety.

BUS COMPANY PROCEDURES

Siren Bus Company is our bus company. They will develop and drive the bus routes. The safety of our students is our first concern and families are reminded that the bus is an extension of the school day. Therefore, students are expected to act in a respectful, responsible, and safe manner. In order to assist with a smooth transportation experience, we ask families to call the Frederic Elementary office to indicate your drop off/pick up points. The first drop off site is your official home address. Families are allocated one additional drop off site within district lines. In order to help with consistency, we ask that families try their best to keep their child's routine consistent and not change from day to day. This will help students be confident in where they are headed each day.

- For more detailed information visit our school website

CARE OF BOOKS

Students are provided textbooks and workbooks by the school district. Students assume the expense of replacing lost or damaged books (new books cost from \$30-\$60).

CELL PHONES OR OTHER ELECTRONIC DEVICES

Personal cell phones, ipads, smart watches, laser lights or other electronic devices must be turned off and out of sight for the entire school day. Failure to comply with this will result in the device being taken away for the remainder of the day. The student may pick it up in the office. If this happens more than once, it will be held in the office until a parent comes in to get it. The use of these items will not be permitted anytime during the school day so it is best to keep them at home.

COMPUTER NETWORK/INTERNET

The Frederic School District has a Computer Network/Internet Responsible Use and Safety Policy. This policy includes all technology, email accounts, Ipad, Chromebooks use and has



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information about being a responsible user.

STUDENT DRESS

The Board of Education recognizes that each student's mode of dress and grooming is a manifestation of personal style and individual preference. The Board will not interfere with the right of students and their parents to make decisions regarding their appearance, except when their choices interfere with the educational program of the schools.

Administration believes the student and their parent/guardian hold the primary responsibility in determining a student's personal attire, hairstyle, and/or accessories. Schools are responsible for ensuring that student attire, hairstyle, and/or accessories do not interfere with the health or safety of any student and do not cause a substantial disruption to the school environment.

We encourage students to be dressed in clothing that will help them be comfortable in the school setting. This includes being dressed for varying temperatures and outdoor activities. Students should not wear clothing with offensive language or images.

HEALTH

HEAD LICE

1. If a student is noted to be experiencing excess scratching or complaints of scalp itching, he/she will be sent to the office staff for assessment.
2. When a case of live head lice is identified, the student will not be segregated from others, but all efforts should be made to prevent the affected student from sharing clothing or making close physical contact with other individuals. The parent to the affected student will be contacted by phone by the elementary office. The parent may choose to pick up the child and treat during the school day, or the student may remain at school and complete treatment at home after school. The school will provide information for treatment.
3. The office staff may screen other children who have had close head to head contact with a student with an active infestation, such as family members, but classroom wide or school wide screening will not be done.
4. Students identified with live lice may return to school after completing treatment and changing into clean clothes. The affected students' head will be rechecked in one week.
5. Children found to have nits will not be excluded from school, but may be rescreened at a later time to monitor for signs of re-infestation.
6. To protect student privacy as well as the families' right to confidentiality, classroom letters will not be sent home unless a pattern of live infestation develops in a classroom or grade.



ILLNESS

If a student should become ill at school, all attempts will be made to reach a parent, legal guardian, or a designated emergency contact. Students will remain in the office's designated sick room until someone is available to come pick them up. If a student is sent home ill due to a fever greater than 100.4, they will be asked to stay home until they have been fever free for 24 hours. If the student is sent home for other illnesses such as vomiting/diarrhea, they will be asked to stay home for 24 hours after symptoms have resolved. All families are required to provide the office with current changes involving emergency contact information throughout the school year.

IMMUNIZATIONS

The Board of Education requires that all students be properly immunized pursuant to the provisions of the State Health Department regulations. All students shall be required to provide records establishing that they meet the State Health Department's immunization requirements or request a waiver of those requirements not later than the 30th school day from the beginning of the school year or initial enrollment in the District, for students transferring into the District.

INFINITE CAMPUS

Infinite Campus is the school district's student information management system. Through an online portal or mobile app, families can access all student courses, grades and attendance records throughout the school year. By providing individual contact information, all family members can opt to receive emails, text messages, and voicemail communications from the school and district. These communications include updated events and activities, as well as school closures. <https://wicloud1.infinitecampus.org/campus/frederic.jsp?status=login>

LIBRARY GUIDELINES

Library classes are held every other day for each grade level. We strongly encourage students to check out library books on a regular basis. Please talk with your student at home about the books they are reading and encourage them to return the items on time. Families are financially responsible for all materials not returned to the library.

LOCKERS/CUBBIES

Lockers are provided for convenience and are not the property of the student. Students are individually responsible for their own assigned locker and can be held liable for unnecessary damage. The District is not liable for any lost or stolen items stored in lockers. Anything displayed inside of the locker must be appropriate and easily removable. Lockers are to be completely cleaned out prior to the last day of school. Any items left inside a locker after that time will be discarded or donated to charity.

- If at any time, the administration has reasonable suspicion that an item is being kept in a locker in violation of school rules, the administration will reserve the right to search it.



LOST AND FOUND

Items found in the school are placed on the clothesline or on the table in the main hallway. Check these areas for your children's missing things. To help with missing items, please write your child's name on all articles including backpacks or bags. If items have been in the lost and found for an extended period of time, they may be donated to a local donation center.

MEDICATIONS

All medications, including over the counter pain relievers and allergy medications, must be registered and stored in the nurse's office. Staff will not administer OTC medication without a parent permission form. Staff will not administer a prescription medication without a physician order. Prescription medications must remain in the original, labeled containers, identifying the dates, time and dosage amounts for the current school year. Additional medications will be sent home after the registered end date or school year end.

PETS

No animals are allowed in the school building unless prior permission is given by administration.

RECESS

PK-5 students have two recesses. They will be outside during these periods so please dress students according to weather conditions. Students will remain indoors during recess periods on inclement weather days or if playgrounds are extremely wet. Inclement weather is defined as rain, heavy or wet snow, strong wind, a temperature which gets below 0 degrees F, or if the wind chill factor gets below -15 degrees F. Students are required to go outside for recess.

RESPECT FOR SCHOOL PROPERTY

All students have a shared responsibility in helping to keep our school building neat and clean. There should be no writing on walls or defacing any school property. Vandalism must always be reported to the office and communication will be made with families. Students will be charged for any damage done intentionally to school property.

SAFETY DRILLS

Periodic safety drills such as fire, tornado, and ALICE drills are held. Parents can assist in these matters by discussing the importance of how their children are expected to follow directions.

SCHOOL CLOSING OR LATE STARTS

School closings, delayed starting time or early dismissal will be announced over the following TV stations:

KARE	Minneapolis	Channel 11 TV
KSTP	Minneapolis	Channel 5 TV
WCCO	Minneapolis	Channel 4 TV
FOX 9	Minneapolis	Channel 9 TV

There will also be an automated phone call for staff & parents for faster notification and information. This call will go to a number you choose either home or cell.



SCHOOL COUNSELOR

The objective of the school counselor is to enhance the social, emotional, and intellectual learning of all students. As a component of the developmental guidance program, the school counselor presents relevant guidance programs to the PK-5 classes during the school year. Counselors are available to provide individual and group counseling to students in times of personal crisis or on an ongoing basis to assist students in dealing with concerns having a direct or indirect impact upon their learning. Parents may request that their child be scheduled for counseling by contacting the school counselor.

SCHOOL HOURS

Teachers are on duty from 7:30 a.m. to 3:45 p.m. each day

- The student school day is 8:05 a.m. to 3:15 p.m.
- Students should not arrive at school before 7:45 a.m.
- School doors do not officially open until 7:45 a.m. each day.

SEARCH AND SEIZURE

School authorities have the responsibility of safeguarding the safety and well-being of the students in their care. School authorities may search school property, such as lockers used by students, and the person or property. Anything found in the course of a search pursuant to this policy which constitutes evidence of a violation of a particular law or school rule, or which endangers the safety or health of any person will be seized. Seized items will be returned to the owner if the items may be lawfully possessed by the owner. Seized items that may not lawfully be possessed by the owner will be turned over to law enforcement.

SEXUAL HARASSMENT POLICY

- Sexual harassment is defined as but not limited to: teasing, name-calling, spreading rumors, unwelcome touch, the pulling of clothing or undergarments, sexual jokes, comments, or questioning about another's body or sexuality.
- Any pupil whose conduct, whether intentional or unintentional, results in harassment of another pupil, will be subject to proper discipline including possible suspension or expulsion proceedings per Section 120.12(1), Wis. Stat.

STUDENT HARASSMENT POLICY

The bullying and harassment of students will not be tolerated at the Frederic School District. The Board of Education considers these actions detrimental to the health and safety of students and their education.

- Students have the right to attend school without the fear of physical threat or harm, or verbal abuse.
- Students have the responsibility to refrain from conduct that does not respect the rights, dignity, and safety of all individuals.



- Students have the responsibility to express their thoughts and feelings in a manner that does not offend, slander, or ridicule others.
(Wisconsin Statutes 940, 941, 942, 947)

STUDENT BULLYING AND/OR HARASSMENT IS IDENTIFIED BUT NOT LIMITED TO:

- Verbal, written or graphic abuse and/or name-calling of a demeaning, derogatory or threatening nature, referencing mental capacity, physical attributes, appearance, grooming, hygiene, clothing, race, religion, sex, family, or national origin
- Defacing of school property with written or graphic materials
- Theft, damage or destruction of another's physical property
- Physical assault or treats toward another pupil
- Creating an atmosphere which tends to establish a hostile environment for another pupil
- Any other conduct which results in bullying and/or harassment as defined above

STUDENTS LEAVING DURING SCHOOL HOURS

Students are not allowed to leave the district grounds without communication from their parents or guardians. For emergency situations contact the school office.

STUDENT RECORDS

The Board of Education recognizes the need for and importance of confidentiality of student records. Therefore, the District shall maintain the confidentiality of student records at collection, storage, disclosure and destruction. Student records shall be available for inspection or release only with prior approval of the student's parent/guardian or the adult student, except in situations where applicable laws require or permit the release of records without such prior approval.

TUESDAY FOLDERS

Tuesday Folders are sent home to parents with students every Tuesday. There is a wealth of school information being sent home in the folders weekly, please look for the folder on Tuesday and go through the information. Many classroom teachers also create their own classroom newsletter so please check the backpack for this news.

TOYS

The school will not be responsible for any toys or items a child brings from home. If it is broken, lost or given to someone else it is your child's responsibility. We strongly encourage you NOT to let your child bring valuables/toys from home.

USE OF ALCOHOLIC BEVERAGES/DRUGS/TOBACCO

Wisconsin Statutes, and the Frederic School Board of Education has determined that the PK-5 and 6-12 schools, along with the properties these buildings are located on will be alcohol,



tobacco, and drug free. Violations of this policy will result in disciplinary action. Copies of this policy may be viewed in the elementary office.

VISITORS

All visitors must receive permission from the principal in order to obtain a visitors badge. Visitors going beyond the office area are required to wear a visitor's badge. Visitors are to return the badge and sign-out on the log when leaving the school building/premises.

VOLUNTEERS

We continually ask for the help of volunteers. All volunteers must have a background check to be able to volunteer. They additionally need to have administration approval for volunteering. With your continued help and support we are able to provide more services and activities to our students. Please contact your child's teacher or the elementary office at 327-4221 if you are interested in learning more.

